

**RESOLUTION
OF
ROCKY MOUNTAIN VILLAGE ESTATES CONDOMINIUM ASSOCIATION
REGARDING RESERVE STUDY POLICY**

SUBJECT: Adoption of a policy related to when the Association will have a reserve study prepared, whether there is a funding plan for the work recommended by the reserve study, and whether the reserve study will be based on a physical analysis and a financial analysis.

PURPOSES: To provide for the creation and review of a reserve study and for the funding of the work recommended by the reserve study.

AUTHORITY: The Declaration, Articles of Incorporation, and Bylaws of the Association and Colorado law.

EFFECTIVE DATE: March 8, 2022

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Baseline Reserve Study. The Association has conducted a baseline reserve study, which includes both a physical analysis and a financial analysis as follows:

A. The physical analysis includes:

- (1) A component inventory identifying those portions of the community the Association is obligated to maintain, including the useful life of certain components.
- (2) A condition assessment of certain major components on the component inventory by on-site inspection.
- (3) Estimates of the remaining useful life and replacement costs of certain major components.

B. The financial analysis includes:

- (1) An analysis of the funds currently held in the Association's reserve fund in relation to the expected needs of the Association per the reserve study.
- (2) A future funding plan to meet the requirements of the reserve study.

2. Update of the Reserve Study.

A. The Association shall cause the reserve study, including both the physical and financial analysis, to be updated at least every three years (with the financial analysis reviewed annually) to determine increases in replacement costs and decreases in remaining useful lives of the components of the reserve study to adequately address changes to be made to the reserve study. Such updates shall also include additional major components to the component inventory as needed as any additional information becomes available. The Board of Directors may, but is not required to, engage the services of a reserve study specialist to prepare or review the reserve study.

In determining how often an update to the reserve study is needed the Association shall consider the following:

- (1) Whether the Association added or replaced any significant common elements.
- (2) Whether the common elements sustained extreme wear and tear from harsh weather or lack of maintenance.
- (3) Whether local inflation for materials and labor has substantially increased.
- (4) Whether the Association has deferred any replacements or moved up replacements from the scheduled dates of replacement.
- (5) Whether reserve income and expenses have occurred as planned.
- (6) Whether there have been any new technological changes or improved product development that might result in a component change.

B. In determining whether a site visit is required in any given year in order to update the reserve study, the Association shall take into consideration the following:

- (1) Any special or extraordinary issues facing the community (such as an increase in roof leaks or other maintenance issues).
- (2) Increased deterioration in any components beyond normal wear and tear.
- (3) Economic changes that affect the replacement cost of any component.

3. Funding of the Reserve. The reserve fund will be funded through regular assessments levied by the Association. The Association shall endeavor to fund the reserves at the level that is likely to reduce the risk of the need for a special assessment and in an amount recommended in the reserve study, if same is economically feasible, or at a level such that the fund always maintains a positive balance.

PRESIDENT'S

CERTIFICATION: The undersigned, being the President of the Association, certifies that the foregoing Resolution was adopted by the Board of Directors of the Association, at a duly called and held meeting of the Board of Directors on March 8, 2022 and in witness thereof, the undersigned has subscribed his/her name.

**ROCKY MOUNTAIN VILLAGE ESTATES
CONDOMINIUM ASSOCIATION**

By: _____

President

